



**Fee Waiver Request Letter**

**To:** Royal Newfoundland Constabulary

**Re:** Volunteer exemption letter for waiver of Criminal Record Screening Certificate and Vulnerable Sector Check fees.

**Date** \_\_\_\_\_

**Full Legal Name** \_\_\_\_\_

**Date of Birth (YYYY/MM/DD)** \_\_\_\_\_

This letter is to indicate that the individual named above is applying for a Criminal Record Screening Certificate to volunteer with the City of St. John's.

Due to the voluntary nature of this position, the City of St. John's requests that the fee for the Criminal Record Screening Certificate and Vulnerable Sector Check be waived for this applicant.

Should you have any questions regarding this letter, please do not hesitate to contact Volunteer Services at 576-8630 or email [volunteer@stjohns.ca](mailto:volunteer@stjohns.ca)

Thanking you in advance for your cooperation.

Sincerely,

A handwritten signature in blue ink, appearing to be "A. S. A.", written over a light blue horizontal line.

City of St. John's  
Volunteer Services  
P.O Box 908  
St. John's, NL  
A1C 5M2